

**NADABURG UNIFIED SCHOOL DISTRICT No. 81**  
**"Quality Education: Every Student! Every Day!"**

*Our Vision is to provide a quality education to every student, every day.*

*Our Mission is to graduate all students with the knowledge, skills, attitudes and ethics necessary to succeed in the colleges & careers of their choice.*

**MINUTES OF THE**  
**SPECIAL MEETING OF THE GOVERNING BOARD**

***Pending Governing Board Approval***

**WEDNESDAY JULY 27, 2016**

**8:00 a.m.**

**District Governing Board Room**

**32919 Center St., Wittmann, AZ 85361**

**ADMINISTRATION**

Mr. Rick Stephen, Superintendent  
Mrs. Kerre Laabs, Director of Business Services and Human Resources  
Mrs. Angie Mason, DOES Principal  
Mr. Curtis McCandlish, NES Principal  
Mr. James Scott, Director of Educational Services

**MEMBERS OF THE BOARD**

Mrs. Sue Dolphin, President  
Mr. Matt Varitek, Clerk  
Mrs. Ann Brown, Member  
Mrs. Sandy Jordan, Member  
Mrs. Valarie Serrano, Member

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Additional information or documentation regarding Public Agenda Items may be available for the public to review in the Office of the Superintendent. The Governing Board reserves the right to move into executive session for legal advice with its attorneys for any item listed on the agenda, in person or by telephone, pursuant to A.R.S. §38-431.03.A.3

The District endeavors to make all public meetings accessible to persons with disabilities. With 48 hours advance notice, special assistance can also be provided for sight and/or hearing impaired persons at public meetings. Please call 623-388-2121 to request an accommodation. A Spanish translation is available upon request.

Members of the Governing Board will attend either in person or by telephone conference call. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time.

**SPECIAL MEETING MINUTES – *Pending Governing Board Approval***

**1. CALL TO ORDER, ROLL CALL and PLEDGE**-Mrs. Dolphin called the meeting to order at 8:02 a.m.; Members present telephonically: Sue Dolphin, Sandy Jordan and Valarie Serrano. Matt Varitek and Ann Brown were absent.

**2. CONSENT** (*All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately*). Dolphin/Jordan motion to approve and add a review of the Discipline Matrix to the August Regular Meeting Agenda. Approved.  
UNANIMOUS

**2.1 Human Resource Items**

**2.1.1 Approval of Certified New Hire(s):**

1) Alexandra Youatt – DOES 4/5 Grade Teacher (MA/7)

**2.1.2 Receipt of Certified Personnel Action(s):**

- 1) Donna Allsman, Jordan Osinski – Instructional Coach Meeting
- 2) Holli Taylor – New Teacher Induction
- 3) Mary Soto – CPR/First Aid Training

**2.1.3 Approval of Classified New Hire(s):**

- 1) Teresa Forney – DOES ISS Paraprofessional
- 2) Lesley Burnett – DOES SpEd Paraprofessional
- 3) Pearl Puente – DOES Title I Math Paraprofessional
- 4) Toi Dorm – Title I Reading Paraprofessional

**2.1.4 Receipt of Classified Personnel Action(s):**

- 1) Laura Tharp – Bus Driver for Back to School Clothing Event
- 2) Nidia Villanueva – Food Service for Teacher Training Days
- 3) Kasia Salamon – School Office Early Return for Enrollments
- 4) Paula Rockcastle – District Office Additional Hours for Support
- 5) Julie Hohn, Patricia Delgado, Jennifer Weedman, Maria Rios – Preschool Lead Teacher Meeting
- 6) Cynthia Ludovico – Preschool Summer School Paraprofessional

7) Rebecca Padgett – Transfer to Early Head Start Assistant

8) Terri Cross – Early Return for Library Set Up

2.2 Approval of 2016-17 Parent/Student Handbook

2.3 Approval of 2016-17 Staff Handbook

**3. ADJOURNMENT** – Dolphin/Serrano motion to adjourn the meeting at 8:03 a.m. Approved.

UNANIMOUS

**Dated this 10<sup>th</sup> day of August, 2016.**

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President

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Clerk