

NADABURG UNIFIED SCHOOL DISTRICT No. 81
"Quality Education: Every Student! Every Day!"

Our *Vision* is to provide a quality education to every student, every day.

Our *Mission* is to graduate all students with the knowledge, skills, attitudes and ethics necessary to succeed in the colleges & careers of their choice.

MINUTES OF THE
REGULAR BUSINESS MEETING OF THE GOVERNING BOARD
Pending Governing Board Approval
WEDNESDAY AUGUST 10, 2016
District Governing Board Room
32919 Center St., Wittmann, AZ 85361

ADMINISTRATION

Mr. Rick Stephen, Superintendent
Mrs. Kerre Laabs, Director of Business Services
Mrs. Angie Mason, DOES Principal
Mr. Curtis McCandlish, NES Principal
Mr. James Scott, Director of Educational Services

MEMBERS OF THE BOARD

Mrs. Sue Dolphin, President
Mr. Matt Varitek, Clerk
Mrs. Ann Brown, Member
Mrs. Sandy Jordan, Member
Mrs. Valarie Serrano, Member

Additional information or documentation regarding Public Agenda Items may be available for the public to review in the Office of the Superintendent. The Governing Board reserves the right to move into executive session for legal advice with its attorneys for any item listed on the agenda, in person or by telephone, pursuant to A.R.S. §38-431.03.A.3

The District endeavors to make all public meetings accessible to persons with disabilities. With 48 hours advance notice, special assistance can also be provided for sight and/or hearing impaired persons at public meetings. Please call 623-388-2121 to request an accommodation. A Spanish translation is available upon request.

Members of the Governing Board will attend either in person or by telephone conference call. The Board reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specific time.

MINUTES – Pending Governing Board Approval

- 1. CALL TO ORDER, ROLL CALL and PLEDGE**-Mrs. Dolphin called the meeting to order at 6:35 p.m. Members present: Matt Varitek, Sue Dolphin, Valarie Serrano, Sandy Jordan and Ann Brown.
- 2. SPECIAL ACKNOWLEDGEMENTS BY SUPERINTENDENT STEPHEN**-Mr. Stephen told the Board the District is celebrating the 4-Star rating attained by the DOES preschool program. He introduced Mr. Scott and Ms. Delgado and Ms. Hohn, the teachers responsible for the excellent classroom rating.
- 3. CALL TO FILL OUT FORMS FOR UNSCHEDULED PUBLIC APPEARANCES/ADDRESS AGENDA ITEMS** –Mrs. Dolphin requested that any members of the public wishing to speak to the Board, submit the form located by the front door.
- 4. FORMAL ADOPTION OF THE AGENDA (*the Board may change the order of agenda items*)** –Dolphin/Jordan motion. Approved. UNANIMOUS
- 5. SUPERINTENDENT'S REPORT** – Mr. Stephen addressed the Board and reviewed the events and meetings during the last month. He attended, with Mrs. Dolphin, the Wickenburg Conservation Foundation meeting, as he is now on the Board. He anticipates a mutually beneficial partnership with them for our schools. The first NEF meeting for the year focused on the awards to students and teachers and the spring golf tournament. He updated them on the status of the DOES driveway and told them that he would be on site for the start and dismissal each day at DOES until the driveway is finished. He noted that he has been meeting with MCESA and the award of the TIF5 grant should be in September and if we are approved, the new grant will begin in October. He told the Board that the Radiant Church Second Saturday event would be at NES on Saturday October 8th. The Church has plans ambitious plans to help the school, and even to paint and help to refurbish the foyer of the little red schoolhouse. They are also planning for a community event during the work day. It will be held on the school playground, with activities for the children and a barbecue. We are looking forward to this work day and many NUSD employees will be on hand.

6. PRESIDENT'S REPORT - BOARD COMMENTS-Mrs. Dolphin addressed the Board and mentioned that she is the Treasurer of the Wickenburg Trails Conservation Foundation. She invited everyone to the November 4th star-gazing event. She will have more information at the September meeting. Mrs. Serrano spoke about the True Colors training she had conducted for the staff. Mr. Stephen thanked her and told her how much the staff enjoyed the training. Mrs. Jordan told the Board about her attendance at the self-defense convention in Las Vegas. Mr. Varitek thanked the people who give of their time in service to others. He is pleased to be spending his time with so many people in service to others.

7. CALL TO THE PUBLIC – There were no members of the public wishing to address the Board.

Unscheduled Public Appearances – *According to A.R.S. §38-431.01(H), Governing Board members may not discuss or take legal action on matters raised during an "open call to the public". The only allowable responses a Governing Board member may make are: 1) board member may respond if there is direct criticism of the board member; 2) board member may direct staff to look into a matter; or 3) board member can ask to have this item placed on a future agenda). Speakers need to be mindful of what they say when presenting to the Board. Inappropriate comments could be considered slanderous; therefore personnel matters may only be addressed through Board Policies KE, KEB, KEC and KED.*

8. CONSENT (All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately). Dolphin/Serrano motion to pull Consent Item 8.7 for further discussion and to approve the remainder of the Consent Agenda as presented. Approved. UNANIMOUS

8.1 Approval of Meeting Minutes- July 13, 2016 Regular Business Meeting and July 27, 2016 Special Meeting

8.2 Governing Board Policy Revisions – IJOA-R; IKB-R (Second Reading and Adoption); and, GCCA; GCD; GDD (First Reading)

8.3 8.3.1 Approval of Certified New Hire(s):

1) None for this meeting

8.3.2 Receipt of Certified Personnel Action(s):

1) Jordan Osinski, Donna Allsman – Friday 8/26 Data Meeting

2) Dawn Greene – MCESA ESI Training

3) Melanie Watson – Title I Support

4) Sandy Gouak – Preschool Assistant Director

5) Mary Soto – Preschool Director

6) Tom Friesen – Assets Preschool Aide, Fridays

7) Matt Schreiner – DOES Activities Director

8.3.3 Approval of Classified New Hire(s):

1) None for this meeting

8.3.4 Receipt of Classified Personnel Action(s):

1) Jim Wilcox, Nidia Villanueva – 21st Century Aide, Fridays

2) Kim Kehoe – Early Return for Library Setup

3) Patricia Delgado – Preschool Director

4) Julie Hohn – Assistant Preschool Director

5) Aileen Bustos, Hope Haynes - Assets Aide

8.3.5 Approval of Separation(s) of Employment:

1) None for this meeting

8.3.6 Approval of 2016-17 Certified and Classified Substitute(s)

8.4 Approval of Vouchers A/P #1000; 1001; 1004-05; 1008-09; 1011; 1140; 1142-44; 1146-48

Payroll Vouchers # 1,1002; 5,1007

8.5 Approval of Renewal of Vail Schools Beyond Textbooks IGA

8.6 Approval of SFB Annual Capital Plan

PULLED 8.7 Approval of Revised 2016-17 Extra-Curricular/Extra Duty Schedule-Mrs. Dolphin asked for an explanation of the revisions. Mr. Stephen explained that a committee had met to look at the schedule and was recommending this revision in the coach/JV coach stipends. Discussion ensued involving the cost of sports for the District, limited funds available and the increased responsibility for the head coach. Mr. Stephen indicated that the schedule is reviewed each year prior to bringing it to the Board and it will be reviewed again next year. Dolphin/Varitek motion. Approved. UNANIMOUS

9. PRESENTATIONS/INFORMATION/REPORTS

9.1 Principals'/Director Reports

C. McCandlish/A. Mason/J. Scott

9.2 Business Services Report-Mrs. Laabs addressed the Board and reviewed the topics covered at the recent AASBO summer conference – HR, Finance, Food Services, and a very interesting workshop on the Affordable Care Act. She told the Board that we are currently piloting the new time clock system in our Transportation Department and hope to implement it districtwide soon. Mrs. Laabs indicated that the community will see a slightly lower tax rate this year.

Mrs. Dolphin moved Presentation **Item 9.4 Karate Kids** up on the agenda and called for a short recess at 7:21 p.m. and asked those present to come outside to watch the demonstration by Mrs. Jordan's students. All present stepped outside to the NES basketball courts and were treated to a wonderful performance by students ranging in skill level from beginners to those ready to take their black belt exams. Everyone enjoyed the performance and all were impressed with the hard work and discipline involved in the martial art.

The group moved back inside and Mrs. Dolphin reconvened the Regular Meeting at 7:38 p.m.

9.3 Discipline Program for 2016-17 School Year-Mr. Stephen addressed the Board and reviewed the steps being taken to address student behaviors in the classroom, before they become a serious issue. This year there are additional options to support students in the classroom - student achievement teachers, behavior coach, counseling, behavior plans, etc. to address student achievement, successful students are less likely to have behavioral issues in the classroom. Discussion about ongoing review of the efficacy of the processes in place and adjusting to meet individual student needs.

10. DISCUSSION/ACTION ITEMS

10.1 Acceptance of Grants, Gifts and Donations- Mr. Stephen reviewed the donations received by the District. Dolphin/Serrano motion. Approved. UNANIMOUS

- 1) National Bank of Arizona – Office Furniture, Office Supplies, Holiday Decorations
- 2) Carol Kennedy – Art Supplies – approx. \$250
- 3) Suzanne Hanrahan – Art Supplies – approx. \$150
- 4) City of Surprise & Benevilla – School Supplies
- 5) Student Backpacks

10.2 Approval to Move September Regular Business Meeting to September 21st Due to Parent/Teacher Conference Night-After some discussion regarding whether it was necessary to reschedule the regular meeting, Dolphin/Varitek motion not to move the meeting date, but to excuse the principals from attending the Sept. 21st Board Meeting. Approved. UNANIMOUS

11. UPCOMING AGENDA ITEMS

- 2016-17 Classified Evaluation Instrument

12. ADJOURNMENT-Dolphin/Brown motion to adjourn at 8:07 p.m. Approved. UNANIMOUS

Dated this 14th day of September, 2016.

President

Clerk